



s 9(2)(a)

Tēnā koe s 9(2)(a)

Thank you for your email of 11 April 2025 to Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development (the Ministry) requesting information under the Official Information Act 1982 (the Act). I will respond to each part of your request as follows:

- *The total amount spent by your department on Microsoft Office licences or subscriptions for the most recent financial year (1 July to 30 June).*

For the most recent full financial year, 2023/24, \$601,458 was spent on licensing fees for Microsoft. The Ministry publishes the total amount spent each financial year on Microsoft software licensing fees as part of our responses to questions submitted by the Social Services and Community Select Committee as part of their annual review of the Ministry. You can find the Ministry's expenditure on software licensing fees for 2019/20 to 2023/24 in response to question 31 in the following document:

www.parliament.nz/en/pb/sc/submissions-and-advice/document/54SCSSC_EVI_6b50fcd1-5621-4517-d630-08dceeedef39_SSC10705/ministry-of-housing-and-urban-development-responses-to.

- *A brief description of what this cost covers (e.g. number of users, types of licences, etc.).*

This expenditure covers license costs for staff to use the Microsoft 365 suite and related Office products.

- *A list of Microsoft products or services (e.g. Outlook, Teams, OneDrive, SharePoint, Azure) currently in use within the organisation.*

The Microsoft products and services in use by Ministry staff are:

- Windows
- Outlook
- Word
- Excel
- PowerPoint
- Teams
- SharePoint
- OneDrive
- PowerBI
- Power Apps
- Dynamics
- Visio
- Project
- Planner
- Defender
- Purview.

There are also limited deployments of Visual Studio, Github and other technical tools.

- *The number of staff or users currently covered by Microsoft licensing.*

The Ministry's current licensing covers 395 users from all sources.

- *Whether any core business systems (e.g. document management, internal comms, project management, data storage) are hosted or run through Microsoft platforms (such as SharePoint, Azure, or Teams).*

The Ministry's document management system is hosted in SharePoint, internal communications is hosted on Outlook/Teams, and some reporting data is hosted in Azure data blobs and SQL Server databases.

- *Details of any enterprise agreements or long-term contracts with Microsoft, including the duration and renewal dates.*

The Ministry does not have any long-term contracts with Microsoft, but we do subscribe to the Department of Internal Affairs-led All-of-Government Microsoft Cloud, Software and Services Agreement.

- *Whether there are any significant non-Microsoft alternatives used in the organisation (e.g. Google Workspace, Zoom, Slack, Dropbox), and if so, for what purpose.*

The Ministry does not use any significant non-Microsoft office productivity alternatives, but does use Oracle Fusion Cloud for Human Resources, Enterprise Resource Planning, and Procurement business processes.

You have the right to seek an investigation and review of my response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website at: www.ombudsman.parliament.nz.

As part of our ongoing commitment to openness and transparency, the Ministry proactively releases information and documents that may be of interest to the public. As such, this response, with your personal details removed, may be published on our website.

Nāku noa, nā



Emily Scarlett

General Manager People and Community

Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development