



DOIA20/21050570

s 9(2)(a)

Dear s 9(2)(a)

Thank you for your email dated 7 May 2021 requesting the following information under the Official Information Act 1982 (the Act):

- *Style guides for the use of the following words: 'New Zealand', 'Aotearoa', and 'Aotearoa New Zealand'.*
- *Naming conventions for the use of the following words: 'New Zealand', 'Aotearoa', and 'Aotearoa New Zealand'.*

Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development (the Ministry) does not have specific style guides or naming conventions regarding the use of the words 'New Zealand', 'Aotearoa' or 'Aotearoa New Zealand'.

However, the agency does provide guidance to staff on how to use Māori language in their writing. In addition, the Ministry's style guide does require 'New Zealand' to always be spelled in full, rather than be acronymised as 'NZ'.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website www.ombudsman.parliament.nz.

As part of our ongoing commitment to openness and transparency, the Ministry proactively releases information and documents that may be of interest to the public. As such, this response, with your personal details removed, may be published on our website.

Yours sincerely

Stephanie Rowe
Deputy Chief Executive
System and Operational Performance