



s 9(2)(a)

Tēnā koe s 9(2)(a)

Thank you for your email of 26 July 2024 requesting the following information under the Official Information Act 1982 (the Act):

- *A list of all job titles of staff members who have access to a credit card assigned to them or their job. If there are multiple staff members with the same job title who have access to a credit card, please indicate how many staff members hold that title.*
- *The number of credit cards that are shared among multiple staff members. For each shared credit card, please provide a list of the staff members who have access to it.*

Te Tūāpapa Kura Kāinga – Ministry of housing and Urban Development (the Ministry) does not issue credit cards but does issue purchasing cards. Although both types of cards are paid in arrears, the difference is that purchasing cards do not incur interest. Please refer to Table 1 below for a list purchasing cards per job title at the date of this request (26 July 2024) was:

Table 1 – Job titles holding purchasing cards

| Job titles of card holding employees | Number of card holding employees under job title |
|---|---|
| Advisor Contract Management | 2 |
| Business Development Manager | 2 |
| Business Assistant | 2 |
| Business Development Manager | 5 |
| Chief Advisor | 1 |
| Chief Advisor, Auckland | 1 |
| Chief Executive | 1 |
| Commercial Manager | 1 |
| DCE Organisational Performance | 1 |
| Developer | 1 |
| Development Manager | 2 |
| Executive Assistant | 6 |
| General Manager Partnership and Performance | 1 |
| General Manager, Housing and Services | 1 |
| General Manager, Māori Housing Supply | 1 |
| General Manager, People and Community | 1 |

| | |
|---|------------|
| General Manager, Place-Based Strategy | 1 |
| General Manager, Policy and Legislation | 1 |
| General Manager, System Insights and Strategy | 1 |
| General Manager, System Policy | 1 |
| General Manager, Te Hononga | 1 |
| Head of Community Housing Regulator | 1 |
| Head of Crown Entity Monitoring | 1 |
| Head of Land Acquisition and Development | 1 |
| Head of Legal | 1 |
| Head of Māori Housing Policy | 1 |
| Kaihere Pakihi, Business Development Manager | 2 |
| Lead Commercial Advisor | 1 |
| Manager, Contract Management | 1 |
| Manager, Digital | 1 |
| Manager, Housing Access and Support | 1 |
| Manager, Housing Supply | 1 |
| Manager, Investment Monitoring | 1 |
| Manager, Land Acquisition and Development | 1 |
| Manager, Maihi Partnerships and Programmes | 1 |
| Manager, Places and Partnership | 2 |
| Manager, Planning and Infrastructure Team | 1 |
| Manager, Progressive Home Ownership | 1 |
| Manager, Te Tautiaki | 1 |
| Manager, Tenancy and Tenures | 1 |
| Manager, Urban Development Projects | 1 |
| Manager, WAI2750 | 1 |
| Partnership Director | 6 |
| Principal Advisor | 2 |
| Principal Advisor Governance | 1 |
| Principal Commercial Advisor | 2 |
| Principal Policy Advisor | 3 |
| Principal Solicitor | 1 |
| Principal Advisor | 1 |
| Principal Policy Advisor | 1 |
| Senior Advisor | 1 |
| Senior Advisor Contract Management | 11 |
| Senior Advisor Contract Management | 2 |
| Senior Commercial Advisor | 9 |
| Senior Project Coordinator | 1 |
| Team Leader, Contract Management | 2 |
| Whai Kāinga Whai Oranga Kaihere Kaupapa Manager | 2 |
| Advisor Contract Management | 1 |
| Grand Total | 103 |

Regarding the second part of your request, no purchasing cards are shared between multiple Ministry employees.

You have the right to seek an investigation and review of my response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website at: www.ombudsman.parliament.nz.

As part of our ongoing commitment to openness and transparency, the Ministry proactively releases information and documents that may be of interest to the public. As such, this response, with your personal details removed, may be published on our website.

Nāku noa, nā

A handwritten signature in blue ink, appearing to read 'Tony De Gregorio', with a stylized flourish at the end.

Tony De Gregorio

Head of Finance (Chief Financial Officer), Finance

Te Tūāpapa Kura Kāinga – Ministry of Housing and Urban Development